



City of LEXINGTON

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# Non-Highway Vehicle Registration Packet

## Amending Ordinance 240-32.1

## Previously Known as Golf Cart and Neighborhood Vehicles

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8:30 am - 4:30 pm

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City Collector  
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Street Department  
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(309) 365-4381  
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Billy DuBois, Superintendent  
(309) 365-4381  
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#### CITY COUNCIL

Ward 1: All property east of Oak Street  
Councilmen for Ward 1 are:  
Lisa Wilson: [lisa.wilson@lexingtonillinois.org](mailto:lisa.wilson@lexingtonillinois.org)  
Shane little: [shane.little@lexingtonillinois.org](mailto:shane.little@lexingtonillinois.org)

Ward 2: All property west of Oak Street and north of Main Street  
Councilmen for Ward 2 are:  
Jim Mattingly: [jim.mattingly@lexingtonillinois.org](mailto:jim.mattingly@lexingtonillinois.org)  
Mike Richard: [mike.richard@lexingtonillinois.org](mailto:mike.richard@lexingtonillinois.org)

Ward 3: All property west of Oak Street and south of Main Street  
Councilmen for Ward 3 are:  
Judd Stover: [judd.stover@lexingtonillinois.org](mailto:judd.stover@lexingtonillinois.org)  
John Franklin: [john.franklin@lexingtonillinois.org](mailto:john.franklin@lexingtonillinois.org)

**ORDINANCE NO. 2021-18**

**AN ORDINANCE AMENDING CHAPTER 240-32.1 OF THE CITY CODE OF THE CITY OF LEXINGTON REGARDING THE OPERATION OF NON-HIGHWAY VEHICLES IN THE CITY OF LEXINGTON**

**WHEREAS**, Section 11-80-2 of the Illinois Municipal Code provides that the corporate authorities of each municipality may regulate the use of the streets and other municipal property; and

**WHEREAS**, Section 11-1426.1 of the Illinois Vehicle Code provides that a municipality may authorize the operation of non-highway vehicles on roadways under its jurisdiction; and

**WHEREAS**, the City of Lexington previously adopted regulations governing the operation of non-highway vehicles on its roadways; and

**WHEREAS**, the City of Lexington desires to amend Chapter 240-32.1 of the City Code to amend the regulations regarding operation of non-highway vehicles within the City of Lexington to comply with changes to the law and to better suit the needs of the City; and

**WHEREAS**, the City Council finds that it is in the best interest of the City to amend the said provision of the City Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEXINGTON, MCLEAN COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** The recitations hereinabove set forth are hereby adopted and found to be true.

**Section 2.** Chapter 240-32.1 of the Lexington City Code is hereby deleted in its entirety and replaced as follows:

**§240-32.1 Golf Carts and Neighborhood Vehicles**

**A. PURPOSE.** The purpose of this section is to allow the travel on some streets within the corporate limits of the City of Lexington by certain Golf Carts, ATV's, UTV's, Off-Highway or Non-Highway vehicles which have been registered with the City of Lexington.

**B. DEFINITIONS.** Whenever used in this section "Non-Highway Vehicle" or "Vehicle" shall mean a motor vehicle not specifically designed to be used on a public highway and shall have for the purpose of this section only, the following meanings:

**1. GOLF CART**

A motorized vehicle with four or more tires, designed with a non-straddle seat and a steering wheel for steering control for operator use. Specifically designed and intended for the purposes of transporting one or more persons and their golf clubs or maintenance equipment while engaged in the playing of golf, supervising the play of golf or maintaining the condition of the grounds of a public or private golf course.

**2. ALL-TERRAIN VEHICLE (ATV)**

Any motorized off-highway device designed to travel primarily off-highway, 50 inches or less in width, having a manufacturer's dry weight of 1,500 pounds or less, traveling on four or more non-highway tires, designed with a non-straddle seat and a steering wheel for steering control for operator use, except equipment such as lawn mowers. Registerable examples include: John Deere "RSX", Polaris "RZR" or Kawasaki "KRX" and similar side-by-side seated vehicles, but will not include all-terrain vehicles with straddle seat, go-carts or other similar vehicles.

**3. UTILITY-TERRAIN VEHICLE (UTV)**

Any motorized off-highway device designed to travel primarily off-highway, 64 inches or less in width, having a manufacturer's dry weight of 2,000 pounds or less for gas-powered engines or 3,000 pounds or less for electric-powered engines, traveling on four or more non-highway tires, designed with a non-straddle seat and a steering wheel for steering control for operator use, except equipment such as lawn mowers. Registerable examples include: John Deere "Gator", Polaris "Ranger" or Kawasaki "Mule" and similar side-by-side seated vehicles, but will not include Utility-terrain vehicles with straddle seat, go-carts or other similar vehicles.

**4. LARGE UTILITY-TERRAIN VEHICLE (UTV)**

Any motorized off-highway device designed to travel primarily off-highway, greater than 64 inches and not more than 75 inches in width, having a manufacturer's dry weight of 3,500 pounds or less, traveling on four or more non-highway tires, designed with a non-straddle seat and a steering wheel for steering control for operator use, except equipment such as lawn mowers. Registerable examples include: John Deere "Gator", Polaris "Ranger" or Kawasaki "Mule" and similar side-by-side seated vehicles, but will not include Utility-terrain vehicles with straddle seat, go-carts or other similar vehicles.

**C. LIMITATIONS ON OPERATION.** Subject to the limitations set forth in this chapter, any person with a valid driver's license may operate a non-highway vehicle registered in the manner hereinafter set forth.

1. On any street or highway under the jurisdiction of the City of Lexington where the posted speed limit is 35 miles per hour or less. This does not prohibit a non-highway vehicle from crossing a road or street at an intersection where the road or street has a posted speed limit of more than 35 mph.
2. This section shall not be construed as granting permission for any person operating a non-highway vehicle to drive upon any street or highway under the jurisdiction of Lexington Township highway department, or Mclean County highway department, within the corporate limits of the City of Lexington, excepting that such restrictions be subsequently modified by Lexington Township highway department, or Mclean County highway department.
3. This section shall not be construed as granting permission for any person operating a non-highway vehicle to drive upon any street or highway under the jurisdiction of the Illinois Department of Transportation, including, without limitation, Illinois Route 66 within the corporate limits of the City of Lexington, provided however that a person operating a non-highway vehicle may make a direct crossing of any highway under the jurisdiction of the State at an intersection of the highway with another public street.

**D. SAFETY EQUIPMENT.** No non-highway vehicle may be operated on a street or highway under the jurisdiction of the City of Lexington unless, at a minimum, it has the following safety equipment:

1. Brakes.
2. Steering wheel.
3. Tires.
4. Rearview mirror.
5. Red reflectorized warning devices on the front and rear of the vehicle. The devices shall be no smaller than one inch by four inches individually, and total no less than 20 square inches on the front, and 20 square inches on the rear.
6. Red, Amber or White reflectorized warning devices on both sides of the vehicle. The devices shall be no smaller than one inch by four inches individually, and total no less than 20 square inches on each side.

7. A slow-moving vehicle emblem on the rear of the vehicle.
8. A headlight that emits a white light visible from a distance of five hundred feet (500') to the front, illuminated at all times when operated on city streets.
9. A tail-lamp that emits a red light visible from at least one hundred feet (100') from the rear, illuminated at all times when operated on city streets.
10. At least two (2) brake lights which emit a red light visible from a distance of one hundred feet (100') from the rear.
11. Turn signals mounted to the front and rear of the vehicle.
12. Seat belts for each seat, the operator, and all passengers.
13. A windshield or proper eye protection for all forward-facing occupants.

**E. REGULATIONS SPECIFICALLY APPLICABLE.** When on a street or highway under the jurisdiction of the City of Lexington, non-highway vehicles shall be operated in accordance with the following regulations:

1. The non-highway vehicle shall have its headlights and tail lamps lighted at all times.
2. Any person operating a non-highway vehicle as authorized in this chapter, shall travel on the street or highway in the same direction as traffic and as near to the right side of the roadway as possible.
3. Except as otherwise provided in this chapter, any person operating a non-highway vehicle on streets or highways under the jurisdiction of the City shall obey any and all traffic regulations set forth in the City of Lexington Code or the Illinois Vehicle Code.
4. The operator and all passengers must wear a seat belt.
5. All operators and forward-facing occupants must wear protective eyewear in the absence of a windshield.
6. The operator of the non-highway vehicle yields the right of way to all pedestrian and vehicular traffic which constitutes a hazard.

**F. INSURANCE.** The operator of a non-highway vehicle must, at all times

when the vehicle is operated on streets within the City, carry evidence that the operator and vehicle are covered by liability insurance in the manner and amounts required by Chapter 7, Article VI, of the Illinois Vehicle Code as from time to time is amended.

**G. REGISTRATION AND INSPECTION.** No non-highway vehicle may be operated on the streets of the City of Lexington as authorized in this section unless the non-highway vehicle has been registered with the City of Lexington on a registration form provided by the City of Lexington. A person registering a non-highway vehicle must provide the following information at the time of registration:

1. The name and address of the owner of the vehicle.
2. The make, model, serial number and description of the vehicle.
3. A certificate of insurance demonstrating the existence of insurance coverage as required in this section.
4. Upon receipt of completed registration application, a representative of the City shall inspect the non-highway vehicle to ensure that it has been outfitted with safety equipment as required by this section.
5. Upon payment of the registration fee and verification the non-highway vehicle meets all requirements imposed by this section and any and all City of Lexington codes, the owner of the non-highway vehicle shall be issued a certificate of registration, a non-transferable license plate and annual license plate sticker.
6. The issued license plate sticker shall expire the last day of April the following calendar year. i.e., a sticker purchased in December 2021 would expire the last day of April 2022; a sticker purchased in January 2022 would expire the last day of April 2023.
7. The license plate with issued sticker attached must be displayed and fully visible, on or near the furthest rear point of the non-highway vehicle. The license plate and sticker shall not be obstructed by passengers or cargo of any kind.
8. All registered non-highway vehicles shall be inspected annually, on or before the last day of April, and on or before the last day of April every year thereafter. Upon verification that the non-highway vehicle meets all requirements imposed by this section and all other city codes, the owner of the non-highway vehicle shall be issued a license plate sticker. The issued license plate sticker shall expire the last day of April the following calendar year.
9. Re-registration of a non-highway vehicle is required when ownership of the non-highway vehicle is transferred to another individual who



intends to operate the vehicle on streets of the City of Lexington as authorized by this section.

10. Changes in ownership, registration, insurance coverage, addresses, or alteration of registered non-highway vehicle, shall be documented by the owner and presented in writing to the City of Lexington immediately upon any and all changes.
11. Lost, stolen, or damaged beyond recognition, license plates and stickers shall be replaced immediately at the owner's expense, or the non-highway vehicle shall be deemed non-compliant and unregistered.

#### **H. EXEMPTIONS.**

1. The City shall allow unregistered non-highway vehicles to travel on some streets within the corporate limits of the City of Lexington for the purpose of registration or inspection. The registration or inspection site shall be city hall unless an alternative site is authorized by the City of Lexington.
2. The City of Lexington may issue a temporary special event registration for the use of non-highway vehicles that may not be in compliance with the requirements of this chapter and that are valid and issued only during that event. The owner of the non-highway vehicle shall complete a temporary special event registration form provided by the City of Lexington. The owner of the non-highway vehicle shall agree to the following provisions and provide the following information at the time of registration:
  - a. The name and address of the owner of the vehicle.
  - b. The make, model, serial number, and description of the vehicle.
  - c. A certificate of insurance demonstrating the existence of insurance coverage as required in this section.
  - d. The date and duration of the event.
  - e. Upon completion of the temporary special event registration form, the owner shall be issued proof of temporary registration, which shall be carried with the vehicle or the operator at all times of operation.
  - f. The vehicle shall be operated in a safe and orderly manner, comply with section C. "Limitations on Operation" and operate only in daylight hours unless equipped with proper lighting.

- g. The Police Chief, Mayor, or City Council may revoke the temporary special event registration at any time for any reason.

**I. OPERATION ON PRIVATE PROPERTY.** No person shall operate any non-highway vehicles as defined herein on private property, without the written or verbal consent of the owner or lessee thereof. Any person operating a non-highway vehicle upon the lands of another shall stop and identify himself upon the request of the landowner or his duly authorized representative, and, if requested to do so by the landowner shall promptly remove the non-highway vehicle from the premises.

**J. OPERATION ON CITY OWNED PROPERTY.** Non-highway vehicles may not be operated on the sidewalk or other City owned property, other than City streets, unless such property has been designated for use by non-highway vehicles.

**K. FEES AND FINES.**

1. The owner of a non-highway vehicle shall pay a registration fee of \$25.00 at the time of registration, or the incurred expense to the City of Lexington, whichever is greater. The initial fee shall include a certificate of registration, non-highway vehicle inspection, license plate and license plate sticker.
2. Thereafter, the owner of the non-highway vehicle shall pay an annual non-highway vehicle inspection, and license plate sticker fee of \$15.00, on or before the end of every April.
3. The owner of the non-highway vehicle shall pay any and all costs for replacement of lost, stolen, or damaged license plates and stickers. The fee shall be \$20.00 for license plate and \$5.00 for license plate sticker, or the incurred expense to the City of Lexington, whichever is greater.
4. Any person who violates any provision of this chapter shall be guilty of a petty misdemeanor and shall be punishable by a fine not less than seventy-five dollars (\$75.00) and not more than seven hundred fifty dollars (\$750.00). To the extent that any violation of this chapter also constitutes a violation of a criminal statute of the state of Illinois, the violator shall also be subject to criminal prosecution.
5. All fees and fines shall be administered per regulations set forth either in the City of Lexington Code or the Illinois Vehicle Code. Including, but not limited to, failure to register, inspect, or report changes in: ownership, insurance coverage, addresses, or non-highway vehicles in any way.

**L. REVOCATION AND SUSPENSION.** Registrations shall be subject to

suspension or revocation, by the Chief of Police, Mayor, or Lexington City Council, in the event of a violation of any of the provisions of this section. A suspension or revocation shall be made in writing and shall set forth the provision(s) of statute or ordinance found to be violated. Suspensions or revocations may be appealed in writing to the city council, fourteen (14) days from the issuance of the revocation, and if appealed, the city council shall hold a public hearing at which the affected registration holder may appear, present witnesses and evidence, and be represented by an attorney. The city council shall uphold the suspension or revocation if it determines by a preponderance of the evidence presented at the hearing that the violation which was the basis for the revocation occurred. During the appeal process, the suspension, or revocation shall remain in full force and effect.

**1. REGISTRATIONS SHALL BE SUBJECT TO SUSPENSION OR REVOCATION UPON FINDING THE REGISTRATION HOLDER:**

- a. Fails to maintain the required liability insurance.
- b. Fails to maintain the condition of the non-highway vehicle in compliance with this section, including, but not limited to, maintaining the required safety systems.
- c. Repeatedly violates any provision of this section or there is evidence that the registration holder cannot safely operate a qualified non-highway vehicle on the designated roadways.
- d. Allows their registered non-highway vehicle to be operated by others who repeatedly violates any provision of this section, or there is evidence that the allowed operator cannot safely operate a qualified non-highway vehicle on the designated roadways.
- e. In the event a registration is suspended or revoked due to a failure to maintain the required liability insurance or a failure to maintain the condition of the non-highway vehicle in compliance with this section, including, but not limited to, maintaining the required safety systems, the Chief of Police, Mayor, or Lexington City Council, in their discretion, may reinstate the registration upon documentation of reinstatement of the required insurance or of the repair or modification of the non-highway vehicle necessary to cure any deficiencies, as applicable, if the Chief of Police, Mayor, or Lexington City Council determines that the violation was not intentional and is not likely to recur.

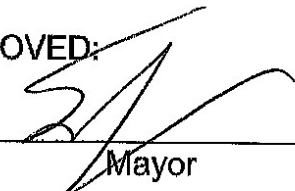
**Section 3.** This Ordinance is hereby ordered to be published in pamphlet form by the Lexington City Clerk and said Clerk is ordered to keep at least three (3) copies hereof available for public inspection in the future and in accordance with the Illinois Municipal Code.

**Section 4.** This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

**Section 5.** This Ordinance shall be in full force and effect from and after its passage, approval and ten (10) day period of publication in the manner provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF LEXINGTON AND APPROVED BY ITS MAYOR THIS 22 DAY OF Nov, 2021.**

APPROVED:

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

# Owner's Checklist

Please have all of the required safety equipment installed and in working order before presenting your Off-Highway Vehicle for inspection. You will need to comply with all requirements of Ordinance 240-32.1 to operate your Off-Highway Vehicle (Golf Cart) on the streets of The City of Lexington.

<b>Equipment and Safety Checklist 240-32.1.D.</b>	
Brakes	(Page 3) code 240-32.1.D.1.
Steering Wheel	(Page 3) code 240-32.1.D.2.
Tires (No tracks or other devices)	(Page 3) code 240-32.1.D.3.
Rearview Mirror	(Page 3) code 240-32.1.D.4.
Front & Rear - Red reflective devices (Totaling 20 sq. in. each end)	(Page 3) code 240-32.1.D.5. (Must be DOT approved tape or reflectors)
Both Sides - Red, Amber or White reflective devices, (Totaling 20 sq. in. each side)	(Page 3) code 240-32.1.D.6. (Must be DOT approved tape or reflectors)
Slow Moving Vehicle Emblem on Rear of Vehicle	(Page 4) code 240-32.1.D.7.
Headlights (White light visible from at least 500' to the front)	(Page 4) code 240-32.1.D.8.
Taillights (Red light visible from at least 100' from the rear)	(Page 4) code 240-32.1.D.9.
	(Page 4) code 240-32.1.D.10.
Turn Signals (Mounted to the front & rear of the vehicle)	(Page 4) code 240-32.1.D.11.
Seat Belts (For each seat, the operator & passengers)	(Page 4) code 240-32.1.D.12.
Windshield or present proper eye protection at registration & inspections	(Page 4) code 240-32.1.D.13.

## Documents you will need to bring with you the day of inspection

1. A valid Driver's License for the responsible applicant signing form at inspection.
2. A valid proof of Insurance (Printed document) referenced page 4&5 code 240-32.1.F.
3. Ability to sign Declaration Statements on page 1 Registration Application.
4. Please present application to City Hall at least 24 hours before requesting vehicle inspection.

# Instructions

## Registration Application Non-Highway Vehicle Code 240-32.1

- A. Please read the entire nine pages of Ordinance 240-32.1 (Non-Highway Vehicles).
- B. Do not sign or date until final inspection at City Hall.
- C. Enter your data in fields 3 thru 18 on page 1 only. (Page 2 for Official Use Only)
- D. Do not enter data in field 1 (Plate Number) or field 2 (Sticker Number).
- E. If you are unable to download or enter data into form 202 FPDF, please try printing the blank form and fill out by hand.
- F. If you cannot download or print the form, please contact City Hall or Councilman Richard for a hard copy of form 101 PDF and fill that out by hand.

Please enter the following Information into fields 2 thru 18 on  
Page 1 of the Registration Application:

- 1. Leave blank (Official Use Only)
- 2. Leave blank (Official Use Only)
- 3. Name of owner(s) or applicant in legal control and possession of Non-Highway Vehicle. The applicant listed will be required to sign application upon completion of vehicle inspection. Only one responsible party needs to sign if multiple owners.
- 4. Address of responsible Owner(s) in control of Non-Highway vehicle.
- 5. Unit / Suite / Apt / P.O. Box / Etc.
- 6. City.
- 7. State.
- 8. Zip Code.
- 9. Phone Number, including area code.
- 10. E-Mail address to receive notices.
- 11. Type of vehicle; Pick from drop-down list or enter one of the 4 choices described on page 2 ordinance 240-32.1.
- 12. Seats Available: Pick from drop-down list or enter number of seats that are secured to vehicle & only those with seat belts.
- 13. Make or manufacturer name.
- 14. Model name or number, both if applicable.
- 15. Model Year: Enter year or unknown if you do not know.
- 16. Serial Number.
- 17. Color, if multi-color list most prevalent color(s).
- 18. Trim Color or graphics description.
- 19. Save, print, drop off or send hard copy to The City of Lexington 329 West main Street, or Email PDF to Star at Lexington City Hall [collector@lexingtonillinois.org](mailto:collector@lexingtonillinois.org)

## Non-Highway Vehicle Code 240-32.1 Registration Application Form

**Annual License Plate Sticker Expires Last Day of April the Following Year**

1. Non-Highway Vehicle Plate Number :		2. Sticker Number :	
3. Owner(s) :			
4. Address :			
5. Unit / Suite / Apt / Box / Etc.:			
6. City :		7. State :	8. Zip Code :
9. Phone Number :		10. E-Mail Address :	
<b>Description of Non-Highway Vehicle</b>			
11. Type of Vehicle :		12. Seats Available :	
13. Make :			
14. Model :		15. Model Year :	
16. Serial Number :			
17. Color of Vehicle :			
18. Color of Graphics / Trim / Etc.:			
<b>Owner(s) Declaration Statements</b>			
<p>By signing this application, the applicant(s) agree the information provided herein, to be accurate, lawful, and verifiable. The applicant(s) hereby acknowledge and agree, they have received, read, and abide by the provisions set forth in The City of Lexington Code 240-32.1 "Non-Highway Vehicle" 11/22/2021.</p> <p>The above referenced owner(s) hereby certify that I am (we are) the legal owner(s) of the legally obtained vehicle described above. This statement is made for the purpose of obtaining a City of Lexington Permit to operate the Non-Highway vehicle on the streets of The City of Lexington.</p> <p>Furthermore, by signing this agreement the applicant(s) hereby releases The City of Lexington, its elected officials, and its employees and agrees to indemnify and hold harmless from any and all claims resulting from the operation of this Non-Highway vehicle on the streets of The City of Lexington.</p>			

\_\_\_\_\_  
Owner(s) (Printed Name)

\_\_\_\_\_  
Owner(s) Signature

\_\_\_\_\_  
Date

## Non-Highway Vehicle Code 240-32.1 Registration Application Checklist

**This Page For Official Use Only**

Non-Highway Vehicle Plate Number :		Sticker Number :	
Owner(s) :			
Address :			
Unit / Suite / Apt / Box / Etc.:			
City :		State :	Zip Code :
Phone Number :		E-Mail Address :	

### Owner(s) Documents Checklist

	Valid Drivers License, 240-32.1.C. (Must present at registration and inspections)
	Valid Proof of Insurance to operate on city streets. 240-32.1.F. (Printed Document)
	Statements of Ownership, Acknowledgement & Indemnification by signing page #1

### Equipment and Safety Checklist 240-32.1.D.

	Brakes
	Steering Wheel
	Tires (No tracks or other devices)
	Rearview Mirror
	Front & Rear - Red reflective devices (Totaling 20 sq. in. each end)
	Both Sides - Red, Amber or White reflective devices, (Totaling 20 sq. in. each side)
	Slow Moving Vehicle Emblem on Rear of Vehicle
	Headlights (White light visible from at least 500' to the front)
	Tail Lights (Red light visible from at least 100' from the rear)
	Brake Lights (At least 2 red brake lights visible from 100' from the rear)
	Turn Signals (Mounted to the front & rear of the vehicle)
	Seat Belts (For each seat, the operator & passengers)
	Windshield or Present proper eye protection at registration & inspections

I certify on behalf of The City Of Lexington, the above referenced owner(s) and vehicle currently complies with all equipment, documents, and fees required and referenced in The City of Lexington Code 240-32.1 "Non-Highway Vehicle" 11/22/21.

\_\_\_\_\_  
Authorized City Official (Printed Name)

\_\_\_\_\_  
Authorized City Official's Signature

	Approved
	Denied
	Paid

\_\_\_\_\_  
Date